

RULES AND REGULATIONS FOR THE GOVERNMENT

—OF THE—

HILLIARD

PUBLIC SCHOOLS,

Adopted by the Board February 28th, 1876.

ARTICLE I.

SECTION 1. The school year shall be divided into such terms, and shall be commenced at such times, as shall be directed by the Board.

SEC. 2. Twenty days shall be a school month, and five days a school week.

SEC. 3. The daily session shall consist of six hours.

SEC. 4. The morning session shall begin at 9 o'clock and close at 12 M., with a recess of 15 minutes.

The afternoon session shall begin at 1.15 P. M. and close at 4.15 P. M., with a recess of 15 minutes.

ART. II.—DUTIES OF SUPERINTENDENT.

SEC. 1. It shall be the duty of the Superintendent to have general supervision over the Teachers and Pupils.

SEC. 2. He shall visit each Department as often as practicable, note the method of instruction and discipline, make such suggestions to Teacher and Pupils as he, in his judgment, may think will best promote the interests of each Department.

SEC. 3. He shall see that these Rules are strictly enforced by each Teacher.

SEC. 4. He shall report to the Board any Teacher who refuses to comply promptly with his suggestions or admonitions.

SEC. 5. He may suspend, for one day, from the schools any scholar whose conduct and character are such as to injure the reputation of the schools.

SEC. 6. He shall report to the Board monthly the nature and condition of the schools, and make such recommendations to them as shall

seem to him necessary for the advancement of the schools.

ART. III.—DUTIES OF TEACHERS.

SEC. 1. The Teachers of the several Departments shall devote themselves faithfully to the duties of their office.

SEC. 2. Each Teacher shall require his Pupils to pass into and out of the building in a quiet and orderly manner.

SEC. 3. Each Teacher shall have personal supervision of his scholars in the rooms or halls of the building, or on the play grounds, and see that proper order and decorum are observed.

SEC. 4. Any Teacher may report cases of gross misconduct or immorality to the Superintendent for his counsel and direction.

SEC. 5. Each Teacher shall make a monthly statement of his school to the Superintendent.

SEC. 6. Teachers shall have regular quarterly examinations, written or oral, for promotions.

SEC. 7. Any Teacher refusing to enforce these Rules, or obey promptly the counsels of the Superintendent, shall, on complaint thereof, forfeit his situation, providing the Board shall deem the offense of sufficient magnitude.

ARTICLE IV.

SEC. 1. All Pupils shall render a ready and cheerful obedience to all the Rules and Regulations of the schools.

SEC. 2. No Pupil shall ascend or descend the stairway, or pass through the halls or rooms of the building faster than a walk.

SEC. 3. No Pupil shall indulge

in loud, boisterous or unbecoming language, or engage in any rude play in the halls or rooms of the building.

SEC. 4. Whispering shall be regarded as an offense, and all Pupils are urgently admonished to abstain from it during hours of tuition.

SEC. 5. No Pupil shall loiter in or about the school premises after the dismissal of school.

SEC. 6. Any Pupil who shall anywhere, on or around the school premises, use or write any unchaste language, or shall draw any obscene picture or representation, or cut, mark or otherwise intentionally deface any school furniture or buildings inside or out, or any property whatever belonging to the school estate, shall be liable to suspension or expulsion, unless prompt and satisfactory reparation be made to the Superintendent or Board of Education.

SEC. 7. Each Pupil shall have a particular seat, and be required to keep his seat, desk and floor beneath in a neat and orderly manner.

SEC. 8. Any Pupil absenting himself from the regular quarterly examination, shall not, except in cases of protracted illness, re-enter his classes without having passed a satisfactory private examination.

SEC. 9. Any Rule not herein specified, made by any Teacher and approved by the Superintendent, shall be as binding as these, when approved by the Board.

SEC. 10. Any Pupil refusing to comply promptly with these rules, or any others approved by the Superintendent, shall be subject to suspension or expulsion.

SEC. 11. These Rules may be altered or amended, at any meeting of the Board.